



2010 Meeting & Event Planners Form
Event Space
TheMagnificentMile.com

Designed to target meeting planners, tour operators and group travel planners, this section of the website contains information geared toward groups looking for venue space and event planning services in The Magnificent Mile district.

There are two options to participate:

- Option 1: Enhanced Listing with Photo for \$250 per year
- Option 2: Standard Text Listing for \$100 per year

Please complete the following information as you would like it to appear on the website. Submit completed forms to Melanie Mapes via fax at 312-642-3826 or email to mmapes@gnmaa.com.

Contact/Location Information

Venue Name _____

Physical Address _____

City _____ State _____ Zip _____

Contact Name _____

Contact Phone Number _____

Contact Fax Number _____

Contact Email Address _____

Web Site Address _____

Event Space Details

Size/Capacity

Meeting: Size _____ Capacity _____

Reception: Size _____ Capacity _____

Banquet: Size _____ Capacity _____

Cuisine _____

Onsite Catering Offered (circle one): Yes No

Outside Catering Allowed (circle one): Yes No

Meals Served (circle all that apply): Breakfast Brunch Lunch Dinner

Preferred Booking Timeline _____

Equipment/Services _____

Outdoor Space _____

Parking _____

Special Wedding Amenities _____

Additional Details

Unique Amenities & Offerings (50 – 75 words):

Description of Space (50 – 75 words):

Other Details: